

1. REQUIRED: MANAGEMENT TRAINEES (Business Development) LINK for application - <https://forms.gle/1UEmC8uE5hwbkUqs5>

- A. Minimum Qualification: 1. B. Tech Graduate preferably in Computer Engineering / IT / E & TC with MBA.
2. Pass out Year must be 2019, 2020 OR 2021 (current final year students can also apply) from recognized universities
- B. Other Requirements: 1. Good scholastic background
2. Must be very well conversant in computing and office automation tools
3. Must have high mental ability and quantitative aptitude
4. Must have good communication and presentation skills
5. Must have high degree of involvement, dynamism and customer focus.
6. 1 Year working knowledge is preferable
- C. Offer Details: CTC of INR 4,00,000/- per annum (Approx.)
The selected applicant shall be given an offer letter for the post of Management Trainee for an initial probation period of 12 months. Thereafter, based upon his/her performance during the probation period, he/she may:
- Either be Associated directly as per policy of the Company OR
 - Probation period may further continue OR
 - Be Discontinued
- D. Method of Selection: 1. Registration - Candidates should visit <http://www.okcl.org/careers-okcl> (or click on the link <https://forms.gle/1UEmC8uE5hwbkUqs5> for filling up the online application for MANAGEMENT TRAINEES – BUSINESS DEVELOPMENT.
2. Online Test, Hands-On-Test and Interview dates to be intimated later
3. Date of Joining as decided by OKCL
4. Application in any other mode shall not be acceptable.
5. Last date of Online application is 19th April, 2021
- E. NOTE: 1. Management reserves all rights to accept or reject any application without giving any reason.
2. Any application received after 19th April, 2021 shall be rejected.
3. Those who have applied online written test earlier, need not apply again.

EXPECTATIONS FROM Management Trainees – Business Development SHALL INCLUDE, BUT NOT LIMITED TO THE FOLLOWING:

- Responsibilities of promotion of the company's products/services.
- Good presentation skills, including analytical and graphical representation is essential.
- Arranging business meetings with prospective clients
- Focus to increase sales & revenue and keep records of invoices & stocks
- Building long-term relationships with new and existing customers
- Other responsibilities as assigned by the management from time to time.